



## INVITATION EFFORTS 2018 Annual General Meeting

Dear Members, candidate members and other interested parties,

With pleasure, I hereby give notice of first Annual General Meeting of EFFORTS to be held at Forte Marghera in Venice on Thursday November 8<sup>th</sup> from 8:30 am to 11:30 am.

This invitation is addressed, not only to members of EFFORTS, but also to those who have indicated to be interested in a membership of EFFORTS. We hope to meet you all at our conference in Venice and we certainly hope to welcome you as a new member of our EFFORTS network.

### **IMPORTANT NOTES:**

#### **Access and voting mandates**

The annual meeting is public, but only EFFORTS members may join the debates and Full members have the right to vote. I remind Associate members of the Association that they have the right to participate at Annual Meetings but not to vote.

#### **Proxy voting**

*Proxy voting may be important because the General Meeting is only valid if over half the Full Members are present or represented (see statutes).*

I would be very grateful, if all full members, who are unable to be present at this meeting, would sign and return the attached proxy form in PDF to the Nominating Committee as soon as possible: [info@efforts-europe.eu](mailto:info@efforts-europe.eu) (one proxy form per member). Proxies should be registered with the Nominating Committee at least 7 days in advance of the General Meeting (1<sup>st</sup> November 2018).

Each member present can accept a maximum of two proxy votes. The number of proxies to be accepted by members of the Board is not limited.

#### **Voting procedures** (statutes and internal rules)

- All decisions are taken by a simple majority of votes present and represented, unless this is decided otherwise by the Statutes.
- If there is a tie, the Chairman or the Board Member, who replaces him fulfilling this function, has a casting vote.

#### **Nominations Board Members**

**\*\* ATTENTION \*\* ATTENTION \*\* ATTENTION \*\* ATTENTION \*\* ATTENTION \*\***  
**NOMINATIONS DEADLINE BOARD MEMBERS : OCTOBER 9<sup>TH</sup> 2018**

It goes without saying that our young association deserves a powerful and enthusiastic Board. We invite you to apply as a candidate for the Board!  
Nominations of candidates accompanied by a CV should be sent to the Nominations Committee in writing at least 30 days in advance of the General Meeting (before October 9th 2018). [info@efforts-europe.eu](mailto:info@efforts-europe.eu) to the attention of the *Nomination Committee*.

Candidates are asked to present themselves briefly during the AGM. If candidates cannot be present they should provide written indication of their willingness to stand.

During the start-up meeting in Berlin (November 10 2017), a preliminary Board was assigned. In the coming General Meeting in Venice, the members of the Board have to be elected by the general assembly. The Board has a maximum of 12 members.  
After election, the Board chooses a president, vice-president, treasurer and secretary from its members.

I sincerely hope to welcome you in Venice at our EFFORTS conference and Annual General meeting and look forward to exchanging ideas and making plans for the future of our military heritage.

Yours faithfully,

Huib van Olden  
Secretary of EFFORTS

Please refer to our website on details for the Annual Meeting events.



# Agenda EFFORTS 2018 Annual General Meeting

Date: Thursday November 8<sup>th</sup> 8:30 am to 11:30 am

Place: Forte Marghera Venice.

Chair: Mr. F. Petter (President)

1. Welcome F. PETTER (president EFFORTS)
2. Welcome by F. PALUMBO, DG Tourism, Italian Ministry of Cultural Heritage
3. Announcements
  - Membership development (Raf Deroo)
  - Voting rights present (full members and proxies see encl. No 1).  
Membership dues must be received on the EFFORT bank account before November 1<sup>st</sup> 2018!
  - Other announcements
4. Aproval of Agenda
5. Statutes

These have already been signed and legally registered. Any amendments or additions can be submitted in the coming year. The board will prepare a proposal for next year's general meeting.
6. Internal Rules.

The board proposes to approve the attached draft. See enclosed proposal no 2.
7. Nomination of Board members

Presentation of members and election. See proposal no. 3\* (Will be sent shortly after the submission deadline October 9<sup>th</sup>.)
8. Nomination of Auditors

A small committee of auditors (two or three members) will be asked to check the financial accounting and management by the treasurer.  
Members are invited to stand as auditor candidate.

The auditing committee reports its findings to the assembly to enable discharge of the treasurer.
9. Brief report 2018
  - Short summary of EFFORTS activities in 2018.  
See enclosure no. 4\*. For details we refer to our newsletters on the EFFORTS website [www.efforts-europe.eu](http://www.efforts-europe.eu)
  - Chairmen/women of the internal committees will report orally on their activities in 2018
10. Financial report 2018

Financial report by the treasurer. See enclosure no.5 \*

  - Report auditors (oral report)
  - Discharge of the treasurer for 2018



11. Working plan 2019  
Planned activities for 2019. See enclosure no. 6 \*
12. Budget 2019  
Approval Budget 2019 see enclosure no. 7 \*
11. Any other business
12. Next AGM meeting  
Presentation of the hosting organisation for the annual meeting and conference 2019

Enclosures 2: Proxy and Internal Rules

\*will be sent at later date

